

Checklist for Earning the ACoM Certification

As of January 1, 2018

*Once all requirements have been completed,
an application for the ACoM Certification may be submitted.*

Experience

- 1 year (12 months) of qualifying commercial real estate management experience as defined by IREM[®] ([meeting portfolio and functions minimums](#))

Education – Select one of four (4) options

Option 1 IREM[®] Course

- [CML201](#)

Option 2 IREM[®] Courses

- [MNT402](#)
- [HRS402](#)
- [FIN402](#) or [ASM603](#)
- [MKL404](#) or [MKL406](#)

Option 3 Designations Fast Track

- Hold a CPM[®], CCIM, CSM, PCAM, or RPA designation

Option 4 Degree Fast Track

- Have an undergraduate or graduate degree with a major, minor, or concentration in real estate or property management, or an associate's degree in a non-residential property or real estate management program

Examination

- Pass the [ACoM certification exam](#)

Ethics

- Complete IREM[®] ethics education in one of two ways:
Complete and pass the online course [ETH001](#)
Complete and pass the exam for [ETH800](#)
- Pledge to uphold the IREM[®] Code of Professional Ethics

Other Requirements

- Submit an ACoM application with the non-refundable \$80 application fee
- Submit three (3) Professional Reference Letters (included in the ACoM application)
- Be interviewed and recommended for approval by your IREM[®] Chapter

To request an ACoM application, send your contact information to getinfo@irem.org or call 800-837-0706 ext. 4650

Not ready to apply for the ACoM certification? Enjoy member benefits as an Associate Member! www.irem.org/associate